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2024 Accreditation Steering Committee
Meeting Minutes
Friday October 7, 2022
10:00 a.m.-12:00 p.m. via Zoom

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Join Zoom Meeting
https://fullcoll-edu.zoom.us/j/87474945476?pwd=RVFDME4zVFRXZlc5b1pFV1hKNTQ0QT09

Meeting ID: 874 7494 5476
Passcode: 592797

Attendees:

Danielle Fouquette
Roger Perez
Dani Wilson
Melisa McLellan
Lisa McPheron
Daniel Javier Berumen
Albert Abutin
Bridget Kominek
Kim Vandervort
Josh Ashenmiller
David Grossman
Douglas Eisner
Carlos Ayon
Carolina Santillán

Housekeeping:
1. Call to order
    a. Meeting called to order at 10:00 AM
2. Agenda2
    a. Added item #4 under New Business
3. Review of notes from previous meeting(s)
    a. Sept. 16, 2022 (Postponed)
        i. Minutes will be reviewed next meeting
4. Public Comments
    a. None
5. Announcements
    a. None

Old Business:
1. Functional Map (Update)
    o Met briefly with Jill Bauer
        a. She had concerns about the map District sent over- puts District in primary role and colleges in subsequent roles

  b. This function map needs to be used as evidence for us

  c. The map needs to focus on how District supports the colleges

- We must present a single map from both Colleges and District
- Josh, Roger, and Danielle will meet next week to work on it and then they will meet with Cypress to put it all together

2. Service Area Outcome project and program review (Update)
   - Doug and Bridget met with Gil, Jennifer, Elaine, Daniel, and Mary Bogan to work on the PR recommendations document
   - Decided to stop using SLO distinctions - they'll just be "outcomes"
     - a. One of them will have to be disaggregated with a focus on equity
   - Doug, Bridget, and Daniel will meet with Student Services managers to further discuss this and how data will be collected
   - Working with PRC as well
   - Pushed back the deadlines to Dec. 1st, will then go to committees before Winter Break, and then will work on annual update in Spring
   - Possible QFE future topics include reviewing how Student Services make program review
   - Reminder that the recommendation was for Student Services to disaggregate data, even though there are templates for Administrative and Operational Services as well
   - Standard IBII, trying to find evidence for the "defining" of SLOs (Daniel will provide a training for this)

3. Evidence Extravaganza Confirmed Dates Room 510
   - Wednesday Oct. 19 8:30-10:00 a.m. (Moderated by Danielle and...?)
     - a. Let Danielle know what you want people to look for If you're not going to be there
     - b. Will be looking for evidence across all the Standards
   - Thursday Oct. 20 2:00-3:30 p.m. (Moderated by....?)
     - a. Will be rescheduled due to Chancellor's FC President Finalist Forum
     - b. Rescheduled to Thursday, October 27, 2022, at the same time
   - Advertising/Invitations
     - a. Let Danielle know who should be invited (committees and individuals)

New Business:
1. Advanced ISER training (summary/report from all who attended)
   a. Notes and resources on TEAMS
   b. Send any notes to Danielle so she can share with everyone
   c. Summary of training
      i. The style of the ISER was clarified as well as how to evaluate and describe the processes and policies
2. Program Review and Planning Committee topics (update)

a. Committee currently without a Chair
b. Jennifer Combs mentioned that ASC is taking a role in helping with the interim process

3. eLumen update
   a. Last year Faculty Senate approved Office of Institutional Research to gain access and use it to retrieve data to build dashboards
   b. Daniel's Office started seeing problems when finding and identifying the data in eLumen (data not being mapped at all or being mapped incorrectly)
   c. Discrepancies in how the ISLOs, PSLOs, CSLOs are all linked together
      i. Where is the data coming from?
      ii. Is it representative of student outcomes?
   d. To discuss in next meeting: Possible recommendation to fix the problem in eLumen
      i. Should we build our own system to collect this data?
      ii. Should we improve eLumen and/or data collection of ISLOs through the mapping?
      iii. Danielle will discuss this with José Ramón before the next meeting

4. Evidence Storage Options
   a. Khaoi Mady shared with Danielle the link to an accreditation data storage software (weaveeducation.com), Premiere Accreditation Software; to write ISER and link to Evidence
   b. We'll continue to look at other options

5. Standard Chairs reports (information and possible action)

Writing Team Session:
   a. Evidence naming protocol
   b. Style guide
   c. Draft targets

Dates to remember:
Oct. 19 and 20: Evidence Extravaganza
Dec. 15, 2023: Final draft of ISER due to ACCJC
Oct. 2024: Site visit

Fullerton College's Accreditation Philosophy and Goals

The reaffirmation of accreditation process provides an opportunity for Fullerton College to evaluate the effectiveness of its programs, practices, and policies. The college is committed to a self-evaluation that draws on campus-wide engagement at all stages. It will employ a process that facilitates accurate and thorough identification and documentation of best practices at Fullerton College that meet or exceed accreditation standards, as well as noting opportunities to improve. The resulting ACCJC Institutional Self-Evaluation Report will accurately document the nature and substance of Fullerton College and will reflect a broad consensus of faculty and staff.