

Tuesday, May 10, 2022

1:00 p.m. - 3:00 p.m.

Via ZOOM



## Institutional Integrity Committee Minutes

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**Co-Chairs:** Daniel Berumen (M), Danielle Fouquette (F) – Acting    **Members:** Alexander Brown (M), Michael Gieck (C), Juan Pablo Gonzalez (F), Jeanette Rodriguez (F)

**Student Representative:**

**Guests:** Nick Arman (M), Matthew Taylor (F)

**Recorder:** Emma Hangué (C)

**Members Absent:** Renee Atanous (S), David Grossman (M), Rayaam Mamoon (S) Karen Markley (F)

C = Classified; F = Faculty, M = Manager, S = Student

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### HOUSEKEEPING

Meeting time of order: 1:06pm

#### 1. Welcome

#### 2. Introductions

#### 3. Agenda

- a. Agenda amended to add: SLOA Recommendations for Faculty Senate for Old Business.

#### 4. Meeting Notes

- a. Approval of April 26<sup>th</sup> Meeting Minutes (Fouquette/Berumen/U)

#### 5. Public Comments

- a. None.

#### 6. Announcements

- a. We need to elect a new Faculty Co-Chair.
  - i. Danielle will continue on as the acting faculty co-chair until someone else has been added to take the official faculty co-chair position.
- b. We also need to figure out the terms of our members.
- c. Matthew Taylor has been added to the IIC Committee, and will officially join in the Fall 2022 term.

**IIC:** The Institutional Integrity Committee regularly evaluates and makes recommendations on the College's policies, processes, practices, procedures, and publications in order to ensure the integrity and effectiveness of the College's planning and decision-making process and its alignment with the College's mission.

## OLD BUSINESS

### 1. Mission Statement at Convocation

- a. We received confirmation from Interim President, Gilbert Contreras, that they are supporting the IIC to add the Mission Statement breakout session after Convocation in the Fall 2022 term. The IIC will be able to share an announcement (few minutes) during convocation.
- b. There will be a lot of work planning and putting together the convocation breakout event in the summer so that we can be ready by the fall term for the breakout session.

### 2. SLOA Recommendations for Faculty Senate

- a. We presented the IIC reports at Senate, and Senate asked us to clarify exactly what we are wanting by creating a proposal.
- b. Danielle shared a [rough draft of the SLOA proposal](#) that will be shared with Faculty Senate.
  - i. Motion to approve draft proposal (Rodriguez/Brown/U)

## NEW BUSINESS

### 1. Accreditation Steering Committee Recommendation

- a. The Accreditation Steering Committee came up with some [recommendations](#) for the IIC.
  - The recommendation is that the IIC coordinate with the program review and planning committee and the budget and steering committee in order to make sure that all are on the same page.
  - The IIC needs to agree to coordinate and be the lead committee in reviewing
  - **Quote from document:**  
*The Institutional Integrity Committee will coordinate with PRPC and PBSC to review the college's procedures, policies, and practices related to planning, budgeting, decision-making and resource allocation. The committees should recommend a plan for better aligning the various planning and budgeting processes as well as establish guidelines for ensuring transparency and clarity throughout the processes.*

### 2. Review IIC Calendar

- a. Daniel presented the IIC Planning Calendar and it was suggested that we remove "Revise Program Review", and that we don't review program review, but instead look at the PR template and how it's setting up the work that we do. There are other committees that review program reviews. Instead of us independently evaluating the program reviews, we to focus more on the templates and less on the actual

reports that the program review committee collects.

- b. We have updated the Institution-set Standards and Stretch goals.
  - Rather than spreading it throughout the year, in fall we will review the stretch goals, and in spring we will do a smaller review of the goals.
- c. The IIC Planning Calendar will be switching from a month-approach to a term-approach starting next semester (Fall 2022).

### **3. Institutional Effectiveness Report Update**

- a. Daniel let the committee know that we published our Institutional Effectiveness Report

### **4. Meeting Plans for Fall Semester**

- a. The IIC will continue to meet on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 1pm – 3pm.

## **OTHER TOPICS FOR DISCUSSION**

### **1. Future Topics for Next Meeting:**

- a. Mission Statement & Convocation
- b. Review of the IIC Calendar & Member List

### **2. To Do List to Complete by Next Meeting:**

- a. Continue looking at the Mission Statements of other colleges/universities/institutions/organizations in order to get some ideas on the type of language that we might use and implement in our own college Mission Statement to include Fullerton College's commitment to anti-racism.

The meeting adjourned at 2:25p.m.

### **NEXT MEETING: TBD – IIC Meetings Will Resume in the Fall 2022 Semester**

**Agenda and Minutes:** Gilbert Contreras, Jean Foster, Nitzya Hamblet, Rodrigo Garcia, Melisa McLellan, Elaine Lipiz Gonzalez, Rachel Roschel, José Ramón Núñez, Emma Hangué, Joe Carrithers, Nick Arman