

Tuesday, April 12, 2022

1:00 p.m. - 3:00 p.m.

Via ZOOM



## Institutional Integrity Committee Minutes

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**Co-Chairs:** Daniel Berumen (M), Danielle Fouquette (F) – Acting    **Members:** Alexander Brown (M), Michael Gieck (C), Juan Pablo Gonzalez (F), David Grossman (M), Jeanette Rodriguez (F)

**Student Representative:** Rayaam Mamoon (S)

**Guests:** None.

**Recorder:** Emma Hangué (C)

**Members Absent:** Karen Markley (F)

C = Classified; F = Faculty, M = Manager, S = Student

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### HOUSEKEEPING

Meeting time of order: 1:05pm

**1. Welcome**

**2. Introductions**

**3. Agenda**

- a. No changes.

**4. Meeting Notes**

- a. Approval of March 8<sup>th</sup> Meeting Minutes (Fouquette/Berumen/U)

**5. Public Comments**

- a. None.

**6. Announcements**

- a. None.

### OLD BUSINESS

**1. Update on Stretch Goals Proposal**

- a. PAC and Faculty Senate have approved our Institution Stretch Goals. The Stretch Goals have already been submitted to ACCJC. Some feel that in the coming year we will need to update our set standards.

**2. Review Institution Set Standards Report**

- a. The IIC reviewed the [Institution Set Standards Report](#). We have updated the report with new data, and a draft analysis was shared with the IIC committee. The report

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looks at the college's performance from 2020-2021.

- b. One topic that was brought out was that currently we tend to focus on the number of degrees awarded, as opposed to focusing on the students. It has been recommended that maybe we should revisit this and make a change in the future to focus more on the number of students earning degrees as opposed to simply just focusing on the number of degrees awarded. One student can be earning multiple degrees. Item #4 on the analysis list states:
  - i. In order to provide a more accurate picture of how students are doing in their academic journey, the IIC recommends that the metric be changed to focus on number of students earning awards rather than the number of awards given.
- c. It has been noted that the number of students who have earned multiple degrees has increased post the Student-Centered Funding Formula.
- d. The Cosmetology portion of the report isn't ready, so we can't do a full review of the entire report just yet, but the IIC did a preliminary approval of the report.
- e. **Next:** The Institution-Set Standards report will be sent to PAC and Faculty Senate for review.

### 3. Discuss Program Review Report Draft

- a. The IIC committee is going to give the group more time to finish up the program review templates.
- b. Emma will continue to gather and upload the documents to the IIC MS Teams share site.
- c. The group will also review the APRU from last year.
- d. Next meeting, the committee will come together after reviewing the APRU and all of the note-taking templates for Program Review.

### 4. Discuss College Mission Review Process

- a. At a previous meeting, the committee discussed the fact that most don't want to revise the college Mission statement (to include our commitment to anti-racism) over zoom. This is a project that would be better completed in person.
- b. The committee feels that it would be good to include more people in the discussion by using Convocation as an opportunity to engage the college in the work of reviewing the current mission and giving feedback on proposed revisions to include the institution's commitment to anti-racism.
- c. Danielle will send out a proposal to Interim President, Gilbert Contreras, to see if Convocation can be used as a way to include more voices in the mission statement discussion.
- d. **It is advised that some of the preliminary work be done to start drafting some of the language.**
  - i. Start looking at other colleges (or organizations) and their mission statements.
  - ii. Start thinking about some ideas.
  - iii. **New Business for next meeting:** Look at college mission statements.

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## NEW BUSINESS

### 1. ISLO Recommendations

- a. It has been recommended to postpone the review of ISLO #4 until (possibly) the Fall 2022 Semester.
- b. **Reasons:**
  - Right now, it is difficult to produce information through eLumen. It's worth waiting for the modification of eLumen because it would be a lot easier to use, and we could gain more information a lot easier.
  - Once we get access to the data, it will be a lot easier to pass along information to people, and for departments to complete their Program Reviews. Waiting will also allow us to do a more comprehensive analysis with eLumen.

### 2. Discuss Annual Report and Presentations

- a. Danielle Fouquette shared with the committee the Annual Report from last year.
- b. April 22<sup>nd</sup> is the deadline to get a new draft completed for it to be able to be sent to PAC by April 25<sup>th</sup>.

## OTHER TOPICS FOR DISCUSSION

### 1. Future Topics for Next Meeting:

- a. Discussion on how we are going to hold meetings in the Fall Semester
  - i. Will we be on campus, or will we be on Zoom?
  - ii. Daniel/Danielle will have to get confirmation on whether we are under the Brown Act or not. If we are, we will have to meet in person.

### 2. To Do List to Complete by Next Meeting:

- a. Complete and turn in the Program Review templates to Emma (if you haven't done so already) so that she can upload them to the MS Teams Share Site.
- b. Start looking at the Mission Statements of other colleges/universities/institutions/organizations in order to get some ideas on the type of language that we might use and implement in our own college Mission Statement to include Fullerton College's commitment to anti-racism.
- c. Review any draft documents that Daniel and Danielle might send out between now and our next IIC meeting.

The meeting adjourned at 1:56p.m.

Tuesday, April 12, 2022  
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Via ZOOM

**NEXT MEETING: Tuesday, April 26, 2022 @ 1pm (Via Zoom)**

**Agenda and Minutes:** Gilbert Contreras, Jean Foster, Nitzya Hamblet, Rodrigo Garcia, Melisa McLellan, Elaine Lipiz Gonzalez, Rachel Roschel, José Ramón Núñez, Emma Hangué, Joe Carrithers, Nick Arman

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