

Tuesday, March 8, 2022

1:00 p.m. - 3:00 p.m.

Via ZOOM



Institutional Integrity Committee Minutes

Co-Chairs: Daniel Berumen (M), Danielle Fouquette (F) – Acting **Members:** Alexander Brown (M), Michael Gieck (C), David Grossman (M), Jeanette Rodriguez (F)

Student Representative: Rayaan Mamoon (S)

Guests: None.

Recorder: Emma Hangué (C)

Members Absent: Juan Pablo Gonzalez (F), Karen Markley (F)

C = Classified; F = Faculty, M = Manager, S = Student

HOUSEKEEPING

Meeting time of order: 1:06pm

1. Welcome

2. Introductions

3. Agenda

a.

4. Meeting Notes

a. Approval of February 8th Meeting Minutes (Fouquette/Rodriguez/U)

5. Public Comments

a. None.

6. Announcements

a. IIC Co-Chair Danielle Fouquette announced that she is trying to recruit more faculty to join the committee to be the faculty co-chair for the IIC. At the end of this year she is hoping that someone else will take over her acting role as faculty co-chair of the IIC.

OLD BUSINESS

1. Program Review Update

- a. IIC Co-Chair Daniel Berumen engaged the committee in a discussion on how things have been going with their Program Reviews.
- b. Some feel that the Strategic Action Plan is doing what it is supposed to do. One area where no program seemed to be consistent on however is section 4.3 (ISLOs).

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- c. Some faculty are stating that it's difficult to get the data out of eLumen in order to do an analysis on what they're looking for.
- d. Some also feel that the equity plans need to be better written. For example:
a) Here is our goal, **b)** Here's how we plan on reaching this goal, **c)** Here is how we plan on measuring our success of reaching our goal.
- e. It was also suggested that a video on Program Review, or some type of guide would be very helpful and useful as an example to aid programs on how to complete their Program Reviews.
- f. Program Review notes will be emailed to Emma so that she can consolidate them together and can store them for future access.

NEW BUSINESS

1. ACCJC Annual Report – Stretch Goals Discussion

- a. A few years ago, ACCJC requested that we create stretch (or aspirational) goals for the campus. Unfortunately, due to several circumstances (i.e. covid, etc) our institution has not created stretch goals yet. Daniel informed the committee that we will need to create stretch goals **by April 8th**. The plan is for the IIC to determine what the IIC stretch goals should be. The Annual Report has very specific stretch goals that we have to cover. We have our own institution-set standards, and they somewhat align with ACCJC set standards, but we need to add some more.

The categories where we have to add Stretch (Aspirational) Goals in the report are:

- Certificates
 - Degrees
 - Transfer
 - Licensure Examination Pass Rates
 - Employment Rates for Career and Technical Education Students
- b. We have never set any Licensure or Employment Rate stretch goals before, so those will need to be created from scratch. One suggestion is to use some of the same goals used for the mid-term report, so that we're not sending in different goals that have nothing to do with the previous goals we've already set.
 - c. Motions to adopt a formula of stretch goals for Annual Report:
 - Motion to apply the 90% set standard to all items in the ACCJC Annual Report. (Fouquette/Grossman/U)
 - 102% of 5-year avg of the Stretch Goal Formula (Fouquette/Grossman/U)
 - d. The IIC will take these suggestions to Faculty Senate, and the President's Advisory Committee (PAC).

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OTHER TOPICS FOR DISCUSSION

1. None

The meeting adjourned at 2:55p.m.

NEXT MEETING: Tuesday, April 12, 2022 @ 1pm (Via Zoom)

Agenda and Minutes: Gilbert Contreras, Jean Foster, Nitzya Hamblet, Rodrigo Garcia, Melisa McLellan, Elaine Lipiz Gonzalez, Rachel Roschel, José Ramón Núñez, Emma Hangué, Joe Carrithers, Nick Arman

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