

Tuesday, April 27, 2021

1:00 p.m. - 3:00 p.m.

Via ZOOM



Institutional Integrity Committee Minutes

Co-Chairs: Michael Mangan (F), Joseph Ramirez (M) **Members:** Jessica Alcala (F), Shauna Fisher (C), Michael Gieck (C), Juan Pablo Gonzalez (F), Lisa McPheron (M), Kim Orlijan (F)

Student Representative: Karla Lopez (S), Rayaam Mamoon (S)

Guest: Danielle Fouquette (F),

Recorder: Emma Hangue (C)

Members Absent: Amber Borja (S), Michelle Gomez-Velazquez (F), David Grossman (M), Elaine Lipiz Gonzalez (M), Ian McHugh (F)

C = Classified; F = Faculty, M = Manager, S = Student

HOUSEKEEPING

Meeting time of order: 1:04pm

1. Welcome

2. Introductions

3. Agenda

- a. No changes.

4. Meeting Notes

- a. Approval of March 23rd Meeting Minutes (Mangan/ McPheron/ U)
- b. Approval April 13th Meeting Minutes (McPheron/ Mangan/ U)

5. Public Comments

- a. Danielle Fouquette will be sharing the draft of the Mid-term Report with President Schulz and Vice President Núñez and then it will go to the board and will be discussed in their last meeting in May. Danielle would like for the committee to take a look at it before the last board meeting in May. Danielle will create a Google Doc that everyone can see and provide input on before the next IIC meeting in 2 weeks.
- b. The discussion on the Mid-term Report will be added to our next Agenda.

6. Announcements

- a. Michael Mangan's term on the IIC is expiring, and after this semester ends he will not be renewing his term.

IIC: The Institutional Integrity Committee regularly evaluates and makes recommendations on the College's policies, processes, practices, procedures, and publications in order to ensure the integrity and effectiveness of the College's planning and decision-making process and its alignment with the College's mission.

NEW BUSINESS

- a. None.

OLD BUSINESS

1. Annual Program Review Update (APRU)

- a. Joe shared with the committee a summary of all of the observations that the committee picked up on through their review of the Program Review Updates over the past several weeks.
- b. Some feel that it would be a good idea to invite Josh Ashenmiller (Chair of the Program Review Committee) to attend a meeting of the IIC so that he can take back information to the Program Review Committee.
- c. Some think it might also be helpful to invite the SLOA Chair and the SEAC Chair to our IIC meeting as well in order to keep them informed.
- d. **Observations:**
 - i. Open-ended questions (while nice) created too much wide variety of responses.
 - ii. There needs to be more clarification of the ISLO reference points.
 - iii. The term “achievement gap” is a term that was used without any guideline on what actually identifies an achievement gap, how they are defined, or how these gaps can be closed.
 - iv. Think more about **WHY** we experience the outcomes that we do. So much attention was brought to what the outcomes were, but not enough attention was focused on WHY we have these outcomes in the first place. Also, the covid pandemic, (in addition to difficult course material, and underprepared students) was routinely reflected upon as why there were some below-standard outcomes.
 - v. Programs were at different stages of the review process. Not every program was in the same stage at the time of review.
- e. **Recommendations:**
 - vi. Recommendations were reviewed and discussed. The draft document that contained the observations and recommendations will be shared at the next meeting.

2. ISLO Assessment: Global Awareness

- a. Earlier in the year, the group began conducting the ISLO Assessment of Global Awareness. The topic will return at our May 11th meeting so that we can make any edits before our Faculty Senate meeting on May 20th, and PAC on May 12th.

3. Faculty Senate: Annual Report

- a. Major milestones and highlights were brought out in the Annual Report document.
- b. There have been a lot of planning and budget discussions this year that the college

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has been focusing on lately.

- c. *Questions that were brought up:* How do we get institutional buy-in and investment in the campus efforts? How do we focus on learning and improvement and not compliance?
- d. We want the focus to be on improvement-based, and not simply just compliance-based.

4. Integrated Planning Manual

- a. The Integrated Planning Manual will be presented to PAC tomorrow (semi-final draft).
- b. Next, we will make improvements after it has been reviewed by PAC.
- c. During the next academic year we might have more time to focus more on the points that we picked up on with our review, and we can spend more time evaluating what we can do.

OTHER TOPICS FOR DISCUSSION

- 1. None.

The meeting adjourned at 2:27 p.m.

NEXT MEETING: Tuesday, May 11, 2021 (Via Zoom) - Last Meeting of the semester

Agenda and Minutes: Greg Schulz, Jean Foster, Nitzya Hamblet, Rodrigo Garcia, Melisa McLellan, José Ramón Núñez, Gilbert Contreras, Emma Hangué, Joe Carrithers, Kim Orlijan