

Tuesday, March 23, 2021

1:00 p.m. - 3:00 p.m.

Via ZOOM



Institutional Integrity Committee Minutes

Co-Chairs: Michael Mangan (F), Joseph Ramirez (M) **Members:** Shauna Fisher (C), Michael Gieck (C), Michelle Gomez-Velazquez (F), David Grossman (M), Elaine Lipiz Gonzalez (M), Lisa McPheron (M), Kim Orlijan (F)

Student Representative: Karla Lopez (S)

Guest: Danielle Fouquette (F), Rayaam Mamoon (S)

Recorder: Emma Hangue (C)

Members Absent: Amber Borja (S), Jessica Garcia (F), Juan Pablo Gonzalez (F), Ian McHugh (F)

C = Classified; F = Faculty, M = Manager, S = Student

HOUSEKEEPING

Meeting time of order: 1:05pm

1. Welcome

2. Introductions

3. Agenda

- a. No changes

4. Meeting Notes

- a. Approval of March 9th minutes. (Mangan/ Lipiz-Gonzalez / U)

5. Public Comment

- a. None.

6. Announcements

- a. We have a new guest joining us for our meeting today
 - i. Rayaam Mamoon – Computer Science Major. He is a new student Senator, and is new to Associated Students.

NEW BUSINESS

None

IIC: The Institutional Integrity Committee regularly evaluates and makes recommendations on the College's policies, processes, practices, procedures, and publications in order to ensure the integrity and effectiveness of the College's planning and decision-making process and its alignment with the College's mission.

OLD BUSINESS

1. Update on Protocols for Participatory Governance Committees

- a. Lisa & Kim provided an update. They informed us that Danielle Fouquette presented to Senate last week. There were some changes that were made. One change in particular was that the document was made a little more general for committees that might not meet regularly throughout the year. Also, they added “notes”, since some committees take notes rather than minutes. Senate approved the document. The Senate recommendation is that some guidelines are set in place so that there is clarification on which groups are required to follow certain protocols. Senate asked to revisit the document in a year.
- b. Fall 2021 is when everything is going into effect. Lisa and Kim are planning to build an outline of what the website should look like in May, and will start testing it out during the Summer. Then, the committees can start sending in their agendas and minutes during the Fall semester.

2. Annual Program Review Update Review (Activity)

- a. Joe continued to lead the group in reviewing Annual Program Reviews. Committee members were broken into breakout rooms to analyze responses from the Annual Program Reviews.
- b. **Initial Feedback/Comments/Observations from the Annual Program Review Update Activity**
 - i. Some noticed that some reviews made mention of courses but not *specific* courses that fell below the Institution-set standards. Some didn’t mention how many courses were mapped to the ISLOs.
 - ii. Some of the reviews that were looked at, some noticed that there were some descriptions of reasons why some students from certain demographics weren’t performing well, and some felt uncomfortable with the way the data was described. Others noted that “good” numbers/outcomes were attributed to faculty teaching skills, and “bad” outcomes were more so attributed to how hard the courses were.
 - iii. Some feel that some departments need to be more specific in: 1) analyzing the data, 2) what they attribute the data results to, and 3) WHY.
 - iv. Some committee members felt that what some departments wished to get from the data wasn’t really communicated all that well in their program review.
 - v. Committee members commended the fact however that some departments were *very* up front in admitting that there were certain student populations that perform better than others, and that some of their particular classes don’t have any diversity whatsoever. Some committee reviewers felt that it was refreshing to see some departments being so honest and upfront.

OTHER TOPICS FOR DISCUSSION

1. The committee will continue to analyze and review the Annual Program Review Updates in groups again next IIC meeting.

The meeting adjourned at 2:56 p.m.

NEXT MEETING: Tuesday, April 13, 2021 (Via Zoom)

Agenda and Minutes: Greg Schulz, Jean Foster, Nitzya Hamblet, Rodrigo Garcia, Melisa McLellan, José Ramón Núñez, Gilbert Contreras, Emma Hangué, Joe Carrithers, Kim Orlijan